



# Pimpri Chinchwad Sahakari Bank Maryadit, Pimpri

## Customer Request Form

DATE: / /

Customer ID:

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A/c No: \_\_\_\_\_

To

Branch Manager,

Pimpri Chinchwad Sahakari Bank Maryadit, Pimpri.

Branch-

Dear Madam/Sir,

**Kindly Accept My Request as follows** - (please tick box for the service/s which desire to be change).

- For Issue of Cheque Book:** Please Issue Cheque Book for my / our Saving/Current/CC Account as i/we have lost requisition slip.
- For Closer of Deposit Account:** Please close my/our SB/CA/RD A/c \_\_\_\_\_ and credit the amount in my/our SB/CA/OD A/C \_\_\_\_\_ or pay in cash (if permitted) or By PO/DD/NEFT.
- For Issue of Duplicate Passbook Account:** Please issue a duplicate passbook for my/our SB/RD/Loan Account.
- For Mobile No.:** Please update my new mobile No \_\_\_\_\_.
- For SMS Alert:** Please Star / Stop SMS Alert Facility on my/ our SB / CA / FD / RD/ Loan A/c. \_\_\_\_\_.
- For e-mail ID:** Please Change / Update my e-mail ID to \_\_\_\_\_.
- For Cancellation of PO/DD:** Please cancel the PO / DD No. \_\_\_\_\_ issued on \_\_\_\_\_ in favour of \_\_\_\_\_ as it no longer needed by me. Debit charges if any and pay me the remaining amount in Cash or Transfer to SB/CA/CC A/C No. \_\_\_\_\_.
- Account Statement:** Please provide me/us Account Statement from \_\_\_\_\_ to \_\_\_\_\_.
- For Name Addition / Deletion:** Please Addition / Deletion in name for my / our A/c.

ADD New Name -	Delete Old Name -
1)	1)
2)	2)
3)	3)

10.  **Change of Name / Address:** Please change my /our name / address.

Old Name /Address	New Name /Address
<b>Name:</b> <b>Address:</b>	<b>Name:</b> <b>Address:</b>

11.  **For Change in Mode of Operation:** Please Change in Accounts Mode of Operation  Self  Jointly by  Jointly or Survivor  either or Survivor Any or Survivor  Former or Survivor  Latter or Survivor.

12.  **For Signature Verification:** I am writing this letter to request you to kindly verify my signature below as per bank records for the purpose of \_\_\_\_\_. I am ready to pay the applicable charges for the same.

13.  **For Cheque Stop Payment:** We hereby request you to kindly stop the payment of the cheque bearing no. \_\_\_\_\_ dated \_\_\_\_\_ Issued in favor of \_\_\_\_\_ for a sum of \_\_\_\_\_. The cheque was issued under our Saving account bearing number \_\_\_\_\_ maintained at your branch.

**Also if/we submitted our latest KYC documents for specific requesting.**

*I/We have read and agree to abide by bank's terms and conditions and force and the changes thereto in terms and conditions from time to time relating to my / our communicated and made available on the bank's website.*

Yours Faithfully,

**Signature(s) of Customer**

**Full Name:**

\_\_\_\_\_  
**Branch Use Only**

**As request by the customer the application was verified, confirm and send to the A.O.C Department for updating the information in CBS.**

**O/W No:**

**Date:**

**Maker Signature:**

**Chaker Signature:**

\_\_\_\_\_  
**Head Office - Use Only**

**As per Barnch request the application processed and information is updated in CBS.**

**O/W No:**

**Date:**

**Maker Signature:**

**Chaker Signature:**